

WBP GROUP CHAIRS MEETING 3 - LADYWELL HOUSE, NEWTOWN 27 APRIL 2010

No	Who/Action	Outcome	Progress
1.	Jan Sherry to write a case studies demonstrating BAP successes (less than 200 words) for John Taylor	NEF informed by case studies of what is working well	JS wrote Llyn study forwarded to Fiona Evans. FE compiled other studies from CCW staff
2	Julia Korn to write a case study on good practice working through local authority biodiversity champions	NEF informed by case studies of what is working well	Done
3	Diana Reynolds to ask the academics who will sit on the ESGs and the Species Expert group to form a WBP Evidence group, WEISG will also sit on this group. One representative from this group will then be asked to sit on the WAG/Agency Evidence group to ensure priorities fed in at Government level.	Agreement on evidence requirements and sharing of information within WBP and between WBP and government	Done
4	John Taylor to let Julia Korn know when the CCW Natural Environment Framework (NEF) reference group is set up.	Biodiversity representation informing the development of the NEF	Done
5	Diana Reynolds to circulate the next draft of the NEF Initiation statement	Wales Biodiversity group Chairs informed of progress of the NEF	Done
6	Peter Frost to circulate the methodology being developed to assess the location and quality of brownfield sites in Wales.	Decisions on targets and priority actions for the open mosaic and brownfield habitat are based on sound information	Done
7	JNCC/CCW need to work together on the Wales part of the Open Mosaic habitat definition.	Common definition across the UK for new BAP habitat	Done
8	Julia Korn (now TL) to look into different possibilities for providing Secretariat for Wales level groups including the possibility of using post doc students and /or volunteers including contacting the WCVA Cardiff Office Secretariats needed for Enclosed farmland, Marine, SEG, Woodland and	Consistent and continued support for all the Wales level groups	Secretariats found for Enclosed farmland, Marine, Woodland and Upland. SEG still requires secretariat.

	Upland.		
9	Diana Reynolds to talk to WAG fisheries department about benefit of some species projects e.g. for Native oyster in producing sustainable fisheries. Diana can then bring this up and discuss at the next Marine ESG meeting.	Delivery of Marine species action to support sustainable fisheries in the future (ecosystem service)	Done
10	Diana Reynolds to hold a NEF workshop at the next Species Expert Group Meeting	Species needs underpinned by the expertise built into the Natural Environment Framework	Done
11	Species Expert Group to look at gaps in the Lead partner provision and Stephen Bladwell to report back on gaps that still need plugging	Complete cover of Species lead partners in Wales	In progress
12	Diana Reynolds to send Julia Korn the Policy Issues progress update	Policy Group actions from Wales level groups put on BARS and information on progress shared	Done
13	Helen Wilkinson to send the draft Data Sharing Charter with Diana Reynolds and Chris Lea	Agreement to the principles within the data sharing charter secured widely within Welsh Government	Done
14	Diana Reynolds and Chris Lea to start talking to WAG colleagues about the Data Sharing Charter	As above	Done
15	Diana Reynolds to circulate information on organisations she has worked to identify particular skill sets for the Wales level groups	Identification of skill sets within organisations appropriate to different Wales biodiversity groups	Done
16	Diana Reynolds to send Julia Korn the names of people that have agreed to become members of Wales level groups following the above exercise	Greater spread of responsibility within organisations for supporting the Wales biodiversity groups	Done
17	All to send Diana Reynolds ideas for organisations she should work with on skills identification and Wales level group support	Greater sharing of responsibility and work load of ESGs across their membership	Done

18	Julia Korn (now TL) send Diana Reynolds a list of all Forestry Commission and Environment Agency Wales staff on Wales level Groups		Done. Membership of Wales Groups updated by TL January 2011.
19	Julia Korn (now TL) to update the membership database	Common knowledge of membership of the groups	Done. Membership of Wales Groups updated by TL January 2011.
	Diana Reynolds to see if Ivy Berkshire can be released from her current job in WAG to get involved in the Lowland grassland and Heathland group	Expertise maintained within ecosystem group	Done
20	Bill Somerfield to circulate the INNS priority species in Wales list	Information shared and opportunities for collaboration projects explored	Done
21	Diana Reynolds to investigate if WAG volunteer days can be spent supporting INNS action??? – was this about this or was it about providing Secretariat???		Done
22	Diana Reynolds to let Julia Korn know how the Ecosystem Approach Statement will progress by June 4th.	Clear definitions for Wales of the terms Ecosystem, Ecosystem Approach, Ecosystem Services and Biodiversity and how they relate to each other. Improved Understanding of their application.	Done See Definitions document http://wales.gov.uk/consultations/environmentandcountryside/eshlivingwalescons/?lang=en
23	Diana Reynolds to talk to colleagues to find a representative for the coastal group who is involved with the development of the Shoreline Management Plans	Better coverage of stakeholders within the Coastal ESG	Done
24	Diana Reynolds to check remit letters of EAW and CCW to see if there is reference to WBP and the delivery of BAP in Wales.	Greater government steer to key organisations to direct resources including staff time towards supporting the new approach	Done
25	Stephen Bladwell to send the Species Integration work to Julia Korn and Julia Korn to circulate to the groups.	Information shared	Done
26	Peter Jones and Stephen Bladwell to run a pilot on Fen looking at how species	Approach to species integration work trialled and developed to work across	In progress. Following discussions PJ & SB will lead a series of Species integration workshops focusing on main

	needs are integrated into habitat management and how progress can be monitored and reported. (Timescale needs to be agreed here)	ESGs	habitats.
27	Jan Sherry to see if Gavin Measures from Natural England would come and talk to the next Meeting of the Chairs on their species integration work.	Efficient use of existing information in development of Wales integration work	Deferred due to NE redundancies and re-organisation
28	Julia Korn to include a talk from Natural England on the above on the Agenda of the next meeting of the Chairs.		Not necessary now
29	Len Wyatt to send Julia Korn information he has on habitats associated with the trunk road network.		Done
30	Len Wyatt to contact Helen Wilkinson about accessing Phase 2 data.		Done
31	Len Wyatt and Caryn Le Roux to discuss policy issues relating to trunk roads and look for potential solutions.		Done
32	Julia Korn to contact groups individually where a reporting contact (BARS) is still required		In progress
33	Diana Reynolds to find out and report back on who will be the research contact at WAG		Done
34	Diana Reynolds to send contact details for the Wildlife Monitoring scheme		Done
35	Julia Korn to arrange next meeting and circulate details		Meeting arranged
36	All attend the next meeting on October 5th or find an alternative representative.		Done